

LM

# Leonardo Martinez

## Professional Summary

A responsible cashier who's proficient in handling money, restocking merchandise and helping customers locate products, I have a history of keeping work areas clean, neat and professionally arranged. I have good listening skills combined with attentive and detail-oriented nature. I'm a precise cashier with a strong understanding of sales and excellent mathematical skills. I'm proficient in customer service, financial recordkeeping and accurate transactions.

## Work History

### Lexington Majestic Theater - Clerk Cashier

Lexington, NE

06/2019 - 08/2019

- Restocked, arranged and organized merchandise in front lanes to drive product sales
- Answered questions about store policies and concerns to support positive customer experiences
- Counted cash in register drawer at beginning and end of shift
- Helped customers locate appropriate store locations of products, answered questions about products and provided solutions for various issues encountered
- Provided expertise on products, including demonstrating features, answering questions, and redirecting objections to highlight positive aspects
- Maintained customer satisfaction while handling product returns quickly and professionally

## Education

- Recipient of Kearney Bound Scholarship
- Accumulative GPA of 4.0+
- Sports Awards

987leomartinez@gmail.com

2108404518

Lexington, NE, NE

## Skills

- Order taking
- Multi-tasking ability
- Cash register systems
- Payment collection
- Cash drawer management
- Bagging and packaging
- Cash handling
- Payment processing
- Heavy lifting
- Cash register skills
- Maintaining store appearance
- Purchase assistance
- Coupons and gift cards
- Cleanliness
- Basic math skills
- Check cashing
- Product restocking
- Customer assistance
- Inventory management
- Credit card processing
- Refunds and exchanges
- Product and service sales
- Product knowledge
- Cash balancing
- Loss prevention

## Education

Lexington High School

Lexington, NE